



Louisiana

Office of the Governor
State Board of Examiners
of Interior Designers

BOARD MEETING MINUTES

Date: **February 25, 2021**

Time: **12:00 pm agenda read**
12:30 pm call to order

Place: **via Zoom**

- Due to Covid-19, this Board certifies that it would be unable to operate due to quorum requirements.
- **Legislative Action, specifically in Act 43 of the 2020 Second Extraordinary Session 2020 Session**

A) This new addition to Louisiana's Open Meetings Law creates a framework in which a public body may conduct, and its members may attend and participate in, a meeting via electronic means provided all of the following:

- 1) The Governor has declared a state of emergency for the area in which the board would meet, and the nature of the public emergency would make an open meeting detrimental to the health, safety, or welfare of the public.
- 2) The board's presiding officer, Deborah Steinmetz, Chairman, certifies that the agenda of the meeting is limited to one or more of the following:
 - A. Matters directly related to the board's response to the emergency and critical to the health, safety, or welfare of the public;
 - B. Matters that, if they are delayed, would cause curtailment of vital public services or severe economic dislocation and hardship;
 - C. Matters that are critical to the continuation of the business of the Board and cannot be postponed due to a legal requirement or other deadline that cannot be postponed or delayed.
 - D. Other matters that are critical or time-sensitive and that in the determination of the presiding officer should not be delayed; however, such matters shall not be considered at the meeting unless the members of the body present at the meeting approve the consideration of the matters by a two-thirds vote.

- According to guidelines put in place by the Attorney General of the State of Louisiana on how to handle public meetings pursuant to Governor John Bel Edwards' Proclamation Number JBE 2020 - 30, when a Board meets via livestream, the agenda must be read aloud and a reasonable amount of time must be allowed for public comment to be submitted.

On the meeting date, the meeting agenda will be read at 12:00 pm. The public will be allowed to submit public comment on the following agenda items until 12:30 pm via email to admin@lsbid.org, calling 225-295-8425, or joining the live stream of the zoom meeting. Any comments submitted prior to 12:30 pm will be read to the Board members at the start of the meeting.

12:00 pm Reading of the Agenda

12:30 pm

I. CALL TO ORDER AND ROLL CALL
D. Steinmetz- Chairman, T. Ritchie- Vice-Chairman, M. Johnston-Secretary,
M. Verdigets, E. Walther, H. Meibaum Absent: K. Hazel
Others present - Anna Dow and Sandy Edmonds

II. WELCOME new Board member, Heidi Meibaum

III. APPROVAL OF TODAY'S AGENDA pursuant to Act 43 of the 2020 Second
Extraordinary Session

**MOTION AND SECOND to approve the agenda pursuant to Act 43 of the
2020 Second Extraordinary Session: M. Johnston, E. Walther. MOTION
PASSED UNANIMOUSLY.**

IV. PUBLIC COMMENT on today's agenda items (3 minutes per person)

V. OLD BUSINESS

- a. Chairman's Report- D. Steinmetz
- b. Administrative report- S. Edmonds
- c. Legal/Disciplinary Report- A. Dow

This may be handled in executive session Pursuant to LA RS
42:17 A (1), LA RS 42:17 A (4), and/or LA RS 42:17 A (10)

VI. Approval of minutes from December 3, 2020

**MOTION AND SECOND to approve minutes from December 3, 2020: T.
Ritchie, M. Verdigets. MOTION PASSED UNANIMOUSLY.**

VII. NEW BUSINESS

- a. Approval of current financials

**MOTION AND SECOND to approve financials: M. Verdigets, M.
Johnston. MOTION PASSED UNANIMOUSLY.**

- b. Approval of applications for Registered Interior Designer:

1. Amy Panzela
2. Kaitlin Dooley
3. Johannah Fernandez-Anderson
4. Kayla Calongne
5. Sydney Taylor
6. Tracy Vidrine
7. Katharina Wang

**MOTION AND SECOND to approve Amy Panzela, Kaitlin Dooley,
Johannah Fernandez-Anderson, Kayla Calongne, Sydney Taylor, Tracy
Vidrine, Katharina Wang as LA Registered Interior Designers: T. Ritchie,
E. Walther. MOTION PASSED UNANIMOUSLY.**

- c. Applications to return to active:

1. Lindsay Boudreaux

**MOTION AND SECOND to approve Lindsay Boudreaux to active status:
E. Walther, M. Verdigets. MOTION PASSED UNANIMOUSLY.**

d. Application for Inactive status:

1. Lesley Wyman

MOTION AND SECOND to approve inactive status for Lesley Wyman: M. Johnston, E. Walther. MOTION PASSED UNANIMOUSLY.

2. Emily Flagler

MOTION AND SECOND to approve inactive status for Emily Flagler: M. Verdigets, T. Ritchie. MOTION PASSED UNANIMOUSLY.

3. Diana Burton

MOTION AND SECOND to approve inactive status for Diana Burton: E. Walther, T. Ritchie. MOTION PASSED UNANIMOUSLY.

4. Anne Swanson

MOTION AND SECOND to approve inactive status for Anne Swanson: M. Johnston, H. Meibaum. MOTION PASSED UNANIMOUSLY.

e. Election of Board Treasurer

MOTION AND SECOND to nominate Heidi Meibaum as Treasurer: M. Verdigets, E. Walther. MOTION PASSED UNANIMOUSLY.

f. Online licensing portal

MOTION AND SECOND to enter into contract with Thentia to provide online licensing portal at a cost of .45/month/licensee: H. Meibaum, T. Ritchie. MOTION PASSED UNANIMOUSLY.

g. Building was sold Dec 2020. New landlord offering a new lease to begin in September 2021 for \$330/month (\$30 increase monthly)

MOTION AND SECOND to approve new lease beginning Sept 2021 for \$330/month for office: M. Verdigets, E. Walther. MOTION PASSED UNANIMOUSLY.

h. creation of digital Registered Interior Designer seal

VIII. NEXT MEETING DATE – April 15, 2021

IX. ADJOURN

MOTION AND SECOND to adjourn: E. Walther, M. Johnston. MOTION PASSED UNANIMOUSLY.

Submitted by: Sandy Edmonds, Executive Director